

Village of Palisades
Regular meeting agenda for June 13, 2023

CALL TO ORDER:

1. QUORUM CHECK
2. PLEDGE OF ALLEGIANCE & INVOCATION
3. READING AND TAKE ACTION ON MAY 9 MINUTES & MAY 20, 2023 EMERGENCY MEETING MINUTES
4. ACKNOWLEDGEMENT OF NEW RESIDENTS
5. TREASURER REPORT (CAROLYN LARUE)
6. P.V.F.D. (CHIEF MASSEY)
7. PERMIT CLERK REPORT (KELLY WEATHERFORD)
8. FLOOD PLAIN REPORT (DAVE LARUE)
9. ORDINANCE REPORT (CAROLYN LARUE)
10. NEW BUSINESS:
 - A. DISCUSS AND TAKE ACTION ON MAYOR PRO-TEM
 - B. DISCUSS AND TAKE ACTION ON FINANCIAL POLICY 1ST OF 3 READINGS (CAROYLN LARUE)
 - C. ROAD COMMITTEE
11. OLD BUSINESS:
12. PUBLIC COMMENTS: There will be a public comment sheet at the door for anyone wishing to address the board.
When your name is called, please stand and address the board.
13. MAYOR'S COMMENTS:
14. ADJOURNMENT:

I certify that the above Village meeting's agenda was posted on the Village of Palisades Communication Board on or before 6:30 pm on Saturday June 10, 2023. Revisions have been made according to the city attorney.



Jerry Lane, Mayor Village of Palisades



Village of Palisades Regular Meeting

June 13, 2023 Community Center

Call to Order: Mayor Jerry Lane called the meeting to order at 6:30 p.m.

Quorum Check: Alderwomen Amelia Salazar, Sherry Simms-Fleming, Aldermen Beau Fletcher, Garry Swindell, and Dave LaRue.

All in attendance recited the Pledge of Allegiance and the Lord's Prayer

Reading of Minutes:(Vicki Hooker) Minutes from the Special Called meeting from May 9, 2023 were presented. Dave LaRue made a motion to accept; Sherry Simms-Fleming seconded. Motion passed. Minutes from May 20, 2023 Regular Meeting were presented. Dave LaRue made a motion to accept; Beau Fletcher seconded. Motion passed.

Acknowledgement of New Residents: None

Treasurer's Report: (Carolyn LaRue) Carolyn LaRue read the Treasurer's Report. Sherry Simms-Fleming made a motion to accept as read. Garry Swindell seconded. Motion passed.

P.V.F.D. Report: (Dennis Massey) Alfonso Salazar gave a report on the Fire Department's finances. Currently there is \$16,730.64 in checking; \$5,923.86 in savings. Alfonso also made a plea for more volunteers for the Fire Department.

Permit Clerk's Report:(Kelly Weatherford) One permit issued to Vanessa Cole for 3 portables and a fence at 111 Oakmont Lane.

Flood Plain Report: (Dave LaRue) No report

Ordinance Report:(Carolyn LaRue) No report

New Business: Amelia Salazar made a motion to elect (1) Dave LaRue and (2) Sherry-Simms Fleming as Mayor Pro tem. Beau Fletcher seconded. Motion passed. Carolyn LaRue submitted a Financial Policy draft. After some discussion about changes to the proposed policy, Garry Swindell made a motion to have two more readings of the policy before adopting it. Beau Fletcher seconded. Motion passed. The Road Committee will begin spreading crushed concrete on many locations throughout the canyon. They asked for volunteers to help.

~~Old Business:~~ Insulation for Community Center---tabled until next month so that all bids can be considered.

Public comments: Garry Swindell voiced concern over dead trees along the roads presenting a safety hazard. Mary Jones asked for more clarity of dates and times of meetings that are posted. Stormie Lehn thanked community for the outpouring of support from everyone after their house was flooded. She asked the Board to look into a better drainage system from the property above them that has flooded their house before. Carolyn LaRue reported there were 19 participants so far that have volunteered to help with meals etc., for residents who are in need.

Mayor's Report: Thanks to all residents who helped with road work during the flood, especially Randall County Judge Christy Dyer who solicited help from Randall County to make improvements to our south emergency exit.

Adjournment: Dave LaRue made a motion to adjourn; Sherry Simms-Fleming seconded. Motion passed. Meeting adjourned at 7:17 p.m.

Vicki Hooker, Secretary



Jerry Lane, Mayor



**VILLAGE OF PALISADES
FINANCIAL REPORT
May 31, 2023**

	Balance	Deposits	Debits Withdrawals
Checking Account			
Beginning Balance 5-1-2023	\$50,784.48		
Income:			
Randall County Tax Collections		\$49.45	
Road Contribution - Mike & Rhonda Haywood		\$20.00	
Randall County Child Safety Seat Rebate		\$42.85	
Donation for Gift Card for Brandi Carter - Audit		\$100.00	
Brenda Kiewiet - Community Center Rental		\$100.00	
Permit - Vanessa Cole 111 Oakmont Lane		\$325.00	
Transfer from Money Market to Checking for Rick Bostick Bill for well		\$1,803.00	
Transfer from Money Market to Checking for ATS Construction Bill		\$2,685.00	
Total Income		\$5,125.30	
Expenses:			
Xcel - Safety Lite - Gate			\$28.40
Xcel - Community Center			\$63.10
United - Gift Card for Brandi Carter			\$99.95
Ck # 2306 Rick Bostick - New Pump for well for Community Center (our half of bill - Fire Dept paid remaining half)			1,803.00
ATS Construction - Direct Pay - Trench from well to Community Center and plumbing hookups			2,685.00
Amazon - American and Texas Flags for Entrance			\$41.61
Total Expenses			\$4,721.06
Pending Expense/Payments/Outstanding Checks:	0	0	\$0.00
Net Income for the month of May		\$404.24	
Ending Balance 5-31-2023	\$51,188.72		
Money Market Account			
Beginning Balance 5-1-2023	\$22,228.07		
New Well Pump			1,803.00
New Water Line Trench and plumbing hookups			2,685.00
Interest		\$22.68	
Ending Balance 5-31-2023	\$17,762.75		
COVID Grant Money Market Account			
Beginning Balance 5-1-2023	\$10,217.23		
Interest		\$10.85	
Ending Balance 5-31-2023	\$10,228.08		

DRAFT

**Village of Palisades
Municipal Code
Chapter 1
General Provisions**

Article 1.09 Financial Policy

Sec. 1.09.001 Fiscal Year

Fiscal year for the Village of Palisades begins October 1 of each year and ends on September 30th of each year.

Sec. 1.09.002 Annual Budget

Approximately 3-5 months prior to the beginning of each fiscal year, the Village Board of Directors will review the budget to determine allocated amounts for each line item in the budget. These amounts will be based on the current tax rate provided by Randall County. The budget will be approved at the September board meeting each year and then the proposed tax rate will be approved following the budget.

Sec. 1.09.003 Increases in budgeted line items

Once specified amounts for each line item in the budget are approved, any increase or relocation must be approved by the Village Board.

Sec. 1.09.004 Movement of funds between accounts

Any funds moved from one account to another will need approval by the Village Board.

Sec. 1.09.005 Requests for Emergency needs

Requests for emergency needs must be approved following an Emergency Board meeting by the Village Board. During a declared disaster, the mayor may expend and/or commit public funds of the village when deemed prudent and necessary for the protection of health, life or property. (See Article 1.06 Emergency Management – Section 1.06.007 – Commitment of funds.)

Sec. 1.09.006 General funds for use by the Mayor

The mayor shall have the authority to spend up to \$500.00 without board approval.