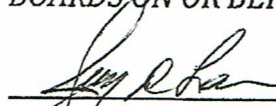


VILLAGE OF PALISADES
BOARD OF ALDERMEN AGENDA
REGULAR MEETING
TUESDAY, JUNE 8, 2021 at 6:30 P.M.
COMMUNITY CENTER
(THE PUBLIC IS ALWAYS WELCOME)

1. CALL TO ORDER:
2. QUORUM CHECK:
3. READING & APPROVAL OF MINUTES:
4. ACKNOWLEDGE ANY NEW RESIDENT(S) ATTENDING:
5. TREASURER'S REPORT: (CAROLYN LARUE)
6. P.V.F.D. REPORT: (CHIEF DENNIS MASSEY)
7. PERMIT CLERK'S REPORT (KELLY WEATHERFORD)
8. FLOODPLAIN ADMINISTRATOR REPORT: (DAVID LARUE)
9. ORDINANCE REPORT: (CAROLYN LARUE)
10. **New Business: (discussion and possible action)**
 - Mayor Pro tem
 - Permits for commercial vehicles
 - Information Requests
 - Permits for ATV's
 - Disbanding Police
 - Code enforcement position
 - Yearly audit for our books
 - Creating a permit clerk position
 - Printer and locking filing cabinet
11. **Old Business: (discussion and possible action)**
12. VILLAGE OF PALISADES RESIDENTS' REQUESTS & COMMENTS:
13. MAYOR'S REPORT:
14. COMMENTS FROM BOARD:
15. ADJOURNMENT:

I CERTIFY THAT THE ABOVE VILLAGE MEETING'S AGENDA WAS POSTED AT THE VILLAGE BOARDS ON OR BEFORE SATURDAY, JUNE 5, 2021 AT 6:30 P.M.



JERRY LANE
VILLAGE OF PALISADES MAYOR

THE VILLAGE BOARD RESERVES THE RIGHT TO RECESS INTO EXECUTIVE SESSION DURING THE REGULAR MEETING WHENEVER NECESSARY.

VILLAGE OF PALISADES
REGULAR MONTHLY MEETING

Tuesday, June 8, 2021

6:30 p.m.

Palisades Community Center

Dave LaRue announced that Mayor Jerry Lane became ill a short while ago and would not be able to be at the meeting tonight. Mayor Lane asked Mr. LaRue to conduct the meeting in his absence. Mr. LaRue called the meeting to order at 6:30 p.m.

Aldermen/Alderwomen present at the meeting were: Sherry Simms-Fleming, Amelia Salazar, Dennis Paquette and Garry Swindell.

The Board read the prior minutes from May 11, 2021. Mr. LaRue asked the board if there were any changes or corrections to the minutes that were previously distributed on email. Mr. LaRue indicated a change on the bottom of page 3. Text should read: Discussion on temporary date of June 12 instead of June 6-12. Alderman Dennis Paquette made a motion to approve the May 11th minutes with the above noted correction. Sherry Simms-Fleming seconded the motion. No one opposed.

There were no new residents present to acknowledge at the meeting.

Carolyn LaRue presented the Treasurer's Report. The report tonight was shown on the TV screen so everyone in the audience could see the report. Ms. LaRue indicated the board received the full financial report that is usually provided. This is a snapshot of all the transactions during the month.

VILLAGE OF PALISADES

	Balance	Deposits	Debits/Withdrawals
Checking Account			
Beginning Balance 5-1-2021	\$23,032.16		
Ordinary Income:			
Property Tax Collections		\$203.42	
Permit Income		\$215.00	
Contribution - Road Repair		\$20.00	
Community Center Income		\$100.00	
Total Income		\$538.42	
Ordinary Expenses:			
Safety Light - Gate			\$14.45

Flowers - Entrance	\$280.94
Office Supplies - Printer Cartridges	\$124.86
Community Center - Xcel	\$44.10
Community Center - Atmos	\$63.56
Community Center - Refund	\$100.00
Total Expenses	\$627.91

Net Ordinary Income (\$89.49)

Ending Balance 5-31-2021 \$22,942.67

Money Market Account

Beginning Balance 5-1-2021	\$22,055.48	
Interest		\$0.37
Ending Balance 5-31-2021	\$22,055.85	

Ms. LaRue indicated that Amber Bell rented the Community Center for one Sunday afternoon and ended up not using it and indicated for us to keep the full amount. Ms. LaRue indicated that didn't seem fair for us to keep the money when she did not utilize the Community Center so the full amount was refunded. Alderman Dennis Paquette made a motion to approve the Treasurer's report as given. Alderwoman Amelia Salazar seconded. No one opposed.

Fire Chief Dennis Massey gave the Palisades Volunteer Fire Department report based on the handout attached – May 2021 Report. He stated they had \$11,512.11 in their checking account and \$5,678.05 in their savings account as of May 30, 2021. Debits for the month include: Sutherlands \$12.54, Atmos \$102.15, Xcel \$58.80, AT&T \$87.32. Dennis indicated there were no call outs for the month of May. They should have had one call on a vehicle that was wrecked on the other side of the creek. Dennis stated they are required to go to any vehicle that is wrecked. No matter if the guy ran off, was drunk or fell down – they are required to go. Mr. LaRue indicated that he made the call to contact Randall County Sherriff's office. A pick up ran the barrels, got stuck in the mud, drunk guy, didn't hit anything or hurt anyone. Vehicle was high centered stuck and had to get towed out. Mr. LaRue apologized for not contacting Dennis Massey and stated he called Randall County to ensure we could call a wrecker to get it towed out. Mr. LaRue discussed the situation with Mayor Lane and it was his call. The man rolled out of the truck and his wife came and got him. Mr. LaRue stated he will certainly contact Mr. Massey on future issues. Mr. Massey stated any kind of vehicle wreck in Palisades they are to be called. Mr. Massey also stated that he heard the jaws of life were also used. Mr. LaRue indicated that is a false statement. The man opened the door, rolled out drunk. Ron Welshan helped him to his feet – speed dialed his wife while begging Ron Welshan not to call the police. The wife picked him up and they

sped out of Palisades. Randall County Sheriff indicated he had three DWI's in Oklahoma and one in Texas.

Dennis reported they were offered through the Texas Forest Service, a long 18 wheel water truck with 6,000 gallon tank. They had to turn the offer down as they have no place to house it. They put another request in for a 3,000 gallon tank truck. They are still working on electric door openers, concrete pad for new addition. They may have enough to get a pad poured, but not a new building. Dennis commented that we have been having a lot a rain lately, and while that is good, the high temperatures will make everything dry out quickly. So please keep your places cleaned up and trimmed. They currently have seven volunteers. They had training with Timbercreek, Tanglewood and Randall County. Ms. LaRue asked if the Fire Department dropped the AT&T service. Dennis stated they have not yet done that. Mr. Massey reported that we were supposed to complete a package for Emergency Management from PRPC. One thing pointed out is that we need an Emergency Management team that will need to be staffed here should we have a true emergency. Mr. LaRue indicated David Thetford should complete this as he is our Emergency Management Coordinator. Mr. LaRue indicated that he believes David Thetford is out of the country currently working with Doctors Without Borders. He will give the packet to Mayor Lane to pass on.

Ms. LaRue gave the Permit Clerk's report on behalf of Kelly Weatherford who had to work today. Permits issued include:

5/14/2021	Sherry Simms-Fleming	317 Lakwood Drive	Heavy Load - Concrete	\$40.00
5/18/2021	Ronnie Driver	565 Canyon Creek Drive	ATV Permit	\$15.00
5/20/2021	David LaRue	585 Canyon Creek Drive	ATV Permit	\$30.00
5/20/2021	David LaRue	585 Canyon Creek Drive	Multi Load Permit - Concrete	\$40
5/20/2021	Dennis Paquette	303 Casino Drive	ATV Permit	\$30
5/24/2021	Jerry Lane	375 Casino Drive	ATV Permit	\$15.00
5/25/2021	Kelly Weatherford	400 Casino Drive	ATV Permit	\$45.00
Total May				\$215.00

Dave LaRue reported there is no Floodplain activity for May.

Ordinance Report given by Carolyn LaRue. She indicated a formal complaint was received on the property owned by Shane Womack on Glen Eagle where Roger Webb currently lives. She stated she met with John Gates from Amarillo Environmental Services at the property. This is the second time a complaint has been received on this property. Pictures were taken and an Ordinance Violation letter will go out in the next few weeks. John Gates will also be issuing a septic violation letter.

New Business:

Mayor Pro tem. Mr. LaRue stated as a board member, he would rather table this issue until next month when Mayor Lane is in attendance. Dennis Paquette made a motion to table this issue until next month. Sherry Simms-Fleming seconded. No one opposed.

Permits for commercial vehicles

Mr. LaRue announced that the board attended a webinar last month on Municipal Fundamentals. One of the sections on the webinar was on Revenue Fundamentals. There are many towns and cities that require permits from commercial vehicles and use this as a revenue stream. We, as homeowners must obtain a permit for various things in Palisades. He stated it seems to him that we should consider charging permits to heavy equipment vehicles – trash, septic, etc. He asked for comments from the residents. There was discussion from several residents that thought the septic companies paid a permit – which they do not. These heavy trucks snap trees and tear up our roads. Several residents thought the companies might pass these new fees onto customers – which we don't want to happen. One comment made was for Kelly Weatherford, as the Permit clerk, to communicate with these companies that if they raise the rates to our residents, we would suggest our residents not to trade with these companies. Another suggestion was to contact the trash companies and take bids for one service throughout the village. This is something for us to think about. Perhaps we need to look at weights of trucks before implementing this. It was suggested that Kelly Weatherford, as permit clerk, contact Tanglewood and Timbercreek and other smaller communities to see if they charge companies for heavy load permits. Sherry Simms-Fleming made a motion to table this until further investigation takes place. Dennis Paquette seconded. No one opposed.

Information Requests

Dave LaRue discussed that one of the topics at the Municipal webinar discussed formal information requests to the Village secretary by residents. Mr. LaRue stated he believes that if there is a request for information, that the board should be made aware of these requests. There was a lot of discussion about this issue. Ms. Short indicated that this would be in violation of the open meeting requests. Mr. LaRue questioned how would this be in violation? We are not trying to stop someone from requesting information, the board would like to know when requests are made. One resident suggested that a record be made of any request and it be reported at the board meeting – not necessarily of the person who requested it, but the type of information requested. Mr. LaRue stated he can contact PRPC for guidance on this. Sherry Simms-Fleming made a motion to table this issue until details can be obtained from PRPC. Dennis Paquette seconded. No one opposed.

Permits for ATV's

Amelia Salazar indicated that at the April meeting it was discussed that the permits for the ATV's were just being issued as a fund raiser. According to our ordinances that it is a permit. She stated it is a requirement in our Ordinances. She indicated we need to get rid of the fee, or use as a fund raiser. Resident comments included that anyone can ride ATV's in Palisades, not just residents and our roads are open to the public. Permits are on the honor system. Mr. LaRue stated perhaps we should not utilize this as a fund raiser. JoAnn Short indicated she has a problem with this. She stated the board took the horn off and the slow moving vehicle emblem off of the Ordinances several months ago. She reported these are Texas statutes and you cannot do this. You can add to a statute but you cannot take away from it, so we cannot legally take off the horn and slow moving emblem. Texas laws are above ours. Mr. LaRue indicated he has not seen slow moving emblem on any ATV's. One resident asked the question of if these are public roads, how can you make someone get a permit on a public road. Mr. LaRue indicated the roads are owned by the village of Palisades and are private property, but the roads are open to the public. One resident asked how much the permits are - \$15.00. This goes into the budget to help with the roads. The village maintains the main roads of Canyon Creek Drive and Casino. Volunteers maintain the side roads. Amelia Salazar made a motion to remove the permit required on Section 8.02.003 and put back in the horn and triangle and remove as a fund raiser. Dave LaRue seconded. No one opposed.

Disbanding Police

Amelia Salazar indicated she looked back through our minutes and she didn't see where we disbanded our police department or where we let Beau go as our police officer and she would like to see this on record. Dave LaRue indicated we had a police officer after Beau – Ronnie Rogers and he passed away. He reported we hired Beau individually for security during our election and he wasn't officially our police officer. Amelia stated our minutes indicate in June 2018 we hired Beau as our police officer. Beau indicated he was security and he never put on a police uniform for Palisades. Amelia stated according to the minutes we hired him as a police officer. Beau reinstated he was security, not as a police officer. Dave LaRue indicated perhaps it was something that got by in the minutes. Amelia stated it was never mentioned as security and it should be corrected. Amelia stated that it should say we are disbanding or inactive the police department. Dave LaRue stated that if we disbanded our police department and ever needed to reactivate it, it would cost \$1,000 to reactivate it. Carolyn LaRue indicated that we inactivated our police department as of February 24, 2021. Amelia Salazar stated that "no we did not inactivate our police department, the mayor did. I don't think it was the mayor's decision to do that. I think that should have been a board decision." Ms. LaRue stated Brad Kiewiet made this decision as the mayor as there was a \$5,000 fine that would be imposed if it wasn't inactivated on February 24. Amelia again stated according to our minutes Beau is still our police officer and we still have a police department because this was never brought before the

board and the mayor took it upon himself to inactive the police department. Ms. LaRue gave the history of a phone call on February 24, 2021 from David Watkins from the Texas Commission on Law Enforcement. Mr. Watkins indicated he had been trying to contact someone from the Village of Palisades and left numerous messages and no one returned his call. He stated we were past due on filing a Racial Profile survey for our police department that was due December 31, 2020. Mr. Watkins stated if we get a memo signed by our mayor dated today inactivating our police department, we will not be subject to these surveys and will not have to pay the fine. Amelia Salazar stated that Ms. LaRue also told Mr. Watkins that we did not have a police officer which wasn't true. Amelia stated she was on the board in 2018 when we hired Beau at \$30.00 per hour as our police officer. Beau stated he was not our police officer at that time he agreed to be security. Beau stated he never signed paperwork to be our police officer. His TCOLE license would be in jeopardy as the only police officer here as that would make him Chief and he has not had training or certification for a chief position. Beau indicated he resigned when he went to Canyon police department and gave his resignation to Dale Conner in 2017 and we gave him a ceremony. When Beau went back to Randall County, he indicated we hired him as security. JoAnn short asked the question to Beau about the app on Carolyn LaRue's phone was going to be the way to pay him. Beau indicated yes, as Security. That's the only way he could have gotten paid through the app. Amelia indicated there was miscommunication here. Beau indicated that if we state that he was our police officer, he will lose his TCOLE license and not be able to work. Beau also indicated Nate Green, as former mayor, was supposed to write a letter stating our police officer died and our other police officer Brickman resigned to inactivate our police department. That letter was never written. Dave LaRue stated he thinks we are all in agreement that Beau was not our police officer during the time stated and the memo written by Brad Kiewiet inactivating our police department should have come before the board. Garry Swindell made a motion to inactive our police department as of this date. Dennis Paquette seconded. No one opposed.

Code Enforcement Position

Amelia Salazar indicated according to regulations, Ms. LaRue does not have the qualifications to be a code enforcement clerk. Mr. LaRue indicated she is only the clerk and does the paperwork for ordinance violations. Mr. LaRue outlined the process for ordinance violations. We have no one who can do ordinance enforcement. Junk vehicles cannot even be handled by Randall County. You must have a full time employee, 40 hour per week person in order to enforce junk vehicles. Amelia Salazar stated we needed clarification in our ordinances and add ordinance clerk wording to our ordinances and also a separate section for permit clerk. Amelia Salazar made a motion to change wording to ordinance code clerk and to add a separate section for permit clerk. Sherry Simms-Fleming seconded. No one opposed.

Yearly audit for our books

Ms. LaRue reported during the Municipal Fundamentals Seminar they discussed the issue of all municipalities needing to have a yearly audit. Ms. LaRue contacted Johnson & Sheldon Accounting firm and Doshier, Pickens and Frances Accounting firm. She explained about our small municipality and our annual budget was approximately \$30,000. Both firms indicated the audit for the first year would be \$7,000 and every year thereafter would be \$5,000. She contacted TML and spoke with Bill Longley about this situation. He stated according to the Local Government Code, Chapter 103 – Audit of Municipal Finances, SHALL have it's records and accounts audited annually and SHALL have an annual financial statement prepared based on the audit. Even though it is in the Local Government Code, there is not a lot of municipalities that cannot afford such an audit. Currently there are no penalties if you do not do an annual audit. He stated we could appoint an audit committee of several community members (odd number to serve) to review the books annually and present a report to the board. He suggested no current board members serve on the audit committee. This would be in compliance with the letter of the law, a good faith effort, and would be better than not having anything at all. Several board members and residents commented that we have never had a financial audit before. Dave LaRue indicated if anyone knows of interested persons who would be willing to serve on this audit committee to contact any of the aldermen. This would be on a volunteer basis. Dennis Paquette made a motion to establish an audit committee. Garry Swindell seconded. No one opposed.

Creating a permit clerk position

Clarification of current permit clerk position discussed in Code Enforcement section above.

Printer and locking filing cabinet

Dave LaRue indicated we are required to have locking file cabinets for the formal records. JoAnn needs a printer to do her job. Amelia Salazar made a motion to purchase locking file cabinets and a printer. Garry Swindell seconded the motion. No one opposed.

Resident Requests and Comments

Starla Medlin requested a correction to the April minutes. The minutes indicated she said we needed a handicap bathroom and she did not state that. She requested this be removed from the minutes.

Dennis Massey needs to add to his report. They get an audit from Randall County every two years which helps keep us in line. They will be adding specifics on how we will do checks and balances. They are adding new members and Randall County is pleased with what we have done so far. One suggestion is that they need two signatures on our checks. Carolyn LaRue reported there are two signatures on the bank account but only one on the checks.

Another resident asked if we could get some No Parking signs for around the low water crossing. Dave LaRue indicated we are needing some more Emergency Exit signs and Stop Signs too. We will try and get these.

Carolyn LaRue indicated we received a bill from Randall County for the election and also bills for the rollofs. We will need to schedule a Special Meeting to reallocate these funds.

Mayor's Report

Dave LaRue indicated tomorrow a group of people are coming to look at what it will take to move the old trailer off of Phil and Ellie Booth's property, tentatively moving on Thursday or Friday. We will put notices out on social media to give everyone plenty of notice when the roads will be closed on the South side. Mary Jones indicated she thinks gates should be opened on both sides as something could happen at the Y entrance.


Comments from the Board

Amelia Salaza asked if we can still communicate on PARIS in addition to communication on social media. Mayor Lane has access to the system for sending out emails.

Dave LaRue indicated we have a work day planned for this coming Saturday at 9am to remove wall paper, a couple of projects outside and hanging handicap signs. Anyone wanting to help will be appreciated. We will have lunch and fellowship and everyone is welcome. Dennis Massey wanted to know where we wanted our address sign. Dennis will provide it to us and we will ensure someone will hang it.

Alderman Dennis Paquette made a motion to adjourn the meeting. Alderwoman Sherry Simms-Fleming seconded the motion. No one opposed. The meeting adjourned at 8:30 pm

Minutes compiled without the benefit of the City Secretary notes.

*Submitted by
Carolyn LaRue*




Mayor, Jerry Lane



PALISADES VOLUNTEER FIRE DEPARTMENT

114 Brentwood, Amarillo Texas

From-May, 2021 Report

Bank Statement as of 05/31/2021.

Checking: \$ 11,512.11.

Debits: Sutherlands-\$12.54

Atmos-\$102.15

Xcel-\$58.80

AT&T-\$87.32

Saving: \$5,678.05.

{0} calls in May

We were offered a long 18 wheel water truck with 6,000gal. tank through TFS, but we turned it Down because we have no place to house it.

When there is any kind of Vehicle wreck in the Palisades, We are to be called.

Items we are still working for now are: Electric door openers, Concrete pad for possible new addition.

We've been having critical fire days lately. Everything is Dry. So please keep your homes and area mowed, weed eated and keep brush and trees trimmed. Don't forget to fill out Fire wise forms.

Have 6 Volunteers.

Training: With Timber Creek VFD, Tangle-Wood VFD, RCFD, T.F.S.

Emergencies: Please, if you have an Emergency, call 911 or Randall Co. Sheriff's Office (806-468-5800) with your information.